

BRIXWORTH PARISH COUNCIL

Minutes of the meeting held on Tuesday, 28 June 2011 at 7.15p.m. in the Community Centre, Spratton Road, Brixworth

Present: Councillors: I Barratt, C Bament, , Mrs J Fitzgerald, M Lacey (Chairman), Mrs E Nunn, D Parnaby, S Pointer, R Vizer, M Ward (and K Parker after co-option)

In Attendance: Mrs J Macken – Parish Clerk
Mr M Nice - Centre Manager
Mrs J Barber - Library Manager
Mrs J Ames- Brixworth Youth Foundation
PCSO J Hillery- Northants Police
Mr D Hymas - Brixworth Community Panel
Four members of public

11/1257 Apologies for absence

Apologies were accepted from Cllr E Wiig and Cllr R Monk

Apologies had been received from County Cllr C Millar.

11/1258 Declaration of Interest on Agenda Items

None

11/1259 Signing of the Minutes of the Last Meeting 24 May 2011

The minutes of the last meeting held on 24 May 2011 was signed by the Chairman as a true and correct record of this meeting.

11/1260 Public Open Forum

Mrs Ames, Chairman of the Brixworth Youth Foundation referred to their grant application, which the Council was to consider later on in the evening. Their landlord had agreed to reduce the rent for the Youth Clubs premises, which meant that the Youth Club might be able to continue. The Chairman brought this item forward for consideration.

Mrs Barber, Brixworth Library Supervisor referred to the Library Review consultation document, which the Council was to consider later. This item was also brought forward.

11/1261 Grant Application from Brixworth Youth Foundation £5,000

A grant application had been received from the Brixworth Youth Foundation for £5000. It was noted that there is £5,000 in the budget for the Brixworth Youth Foundation. Members read the application and following a vote it was resolved to provide a grant of £2,500 now under S19 of the Local Government (Miscellaneous Provisions) Act 1976 and for the situation is to be reviewed later on in the year. It was suggested that the group applies for a further £2,500 at the November Grants meeting.

11/1262 NCC Library Review Stakeholder Consultation

Mrs Barber gave a brief introduction to the consultation document. The Library Service does not wish to close libraries, but is looking at ways libraries can earn extra income. By 2015 libraries will need to find 50% of its funding from the community. In addition each library has a Friends group who need to raise money (total £40,000 over 36 libraries). The proposed

plan for Brixworth is to utilise the upper level above the library, by finding a business or enterprise partner.

It was agreed for members to have a look at the consultation and to defer this to the next Full Council meeting.

11/1263 ACRE Parish Plan presentation

Unfortunately Cathrine Russell and Beth Milne were unable to attend the meeting.

10/1264 Co-option of Parish Councillors

The Council had two applicants applying for the Parish Councillor vacancies. Unfortunately only one applicant was present at the meeting.

Both applicants had sent details to the Council (a copy of which had been previously circulated to all members), giving brief information about themselves and why they would like to be a Parish Councillor. Mr Kevin Parker briefly introduced himself. It was resolved for Mr Parker to be co-opted to the Parish Council.

The Chairman reported that the Council still has two more vacancies.

Police Representative Report

11/1265 Brixworth Community Panel

Mr Hymas provided a report for members (copy of which had been previously circulated). The Community Panel meetings are well attended but there is a need to broaden the attendance from the community (i.e. businesses, school, residents). It was noted that Cllr Colin Bament is the Police Representative and attends the meetings. PCSO Jo Hillery arranges the meetings.

PCSO J Hillery reported the following crimes: -

- 3.6.11 Possession of drugs – known male arrested
- 24.6.11 Theft of lead in Church Street
- 25.6.11 Shoplifting in the Co-Op by known individual

11/1266 County Councillors Report

Cllr Millar had sent his apologies.

Planning

11/1267 Minutes of Meetings 6 & 27 June 2011

The Minutes of the Committee Meeting held on the 6 & 27 June 2011 having been previously distributed was accepted.

11/1268 Approvals and Refusals May 2011

The following approvals and refusals were noted.

Approvals

NCC 10/00070/CCD NCC, Brixworth Country Park, Mackintosh Centre

Change of Use from mixed residential and meeting/function room/office to meeting/function room only

1.11.10 PC No objection

17.12.10 NCC Approved

DA/2010/0820 Mr & Mrs Davies, Cedar, Brixworth Hall Park, Brixworth

Renewal of outline planning permission DA/2007/0213 for a new dwelling

25.10.10 PC Objected

24.11.10 DDC Approved

DA/2010/0863 Mr Turpin, Beech Hill, 25 Church Street, Brixworth

Work to tree subject of a Tree Preservation Order

1.11.10 PC No objection

2.12.10 DDC Approved

DA/2010/0903 Mrs Redding, Church End, Brixworth Hall Park, Brixworth

Work to trees subject of a Tree Preservation Order

1.11.10 PC No objection

13.12.10 DDC Approved

DA/2010/0944 Garden House, Brixworth Hall Park, Brixworth

Raising of roof to include accommodation including rear dormer, first floor extension to hall and new pitched roof to garage

22.11.10 No objection

30.12.10 DDC Approved

DA/2010/0959 Mr S Pointer, 17 Broadlands, Brixworth

Single storey side extension to form bedroom and wet room and repositioning of 1.8m fence.

13.12.10 PC No objection

7.1.11 DDC Approved

Refusals

DA/2010/0503 Trustees of Principle Systems, Waterloo, Huddersfield, West Yorks, Old Station Yard, Station Road, Brixworth

Outline application for erection of B1 units, access and nine dwellings (resubmission)

22.11.10 PC Objected

15.12.10 DDC Refused

DA/2010/0859 Mr Beetham, 1 Horseshoe Close, Brixworth

Two storey front extension

1.11.10 PC Objected

24.11.10 DDC Refused

11/1269 Report on Presentation from Navigus Planning on Localism and Neighbourhood Planning 5 July 2011

The Chairman reminded Councillors of the presentation by Navigus on the 5 July 2011 7-9pm. Richard Wood from Daventry District Council would also be coming along to discuss the West Northants Joint Core Strategy. It was noted that members from other Councils would not be attending. It was agreed to open up the presentation to members of the public. Olive Branch coffee shop to provide refreshments.

11/1270 DA/2011/0465/A NCC, The Lakes, Northampton. Brixworth Library, Spratton Road, Brixworth

Non illuminated front sign to replace existing 3 window vinyls of individual letters

The new signage had been considered at the previous Council meeting, at which there were no objections. The Council delegated the Clerk to respond to this application. The Parish Council has no objections to this application.

Finance

11/1271 Income Received for May 2011

The Clerk reported the following income for May 2011.

Received from	Details	£
Moulton Ladies FC	Hire of Ashway Changing Rooms & Pitch	240.00
Moulton FC	Hire of Ashway Changing Rooms & Pitch	80.00
		320.00

11/1272 Bank Reconciliation as at 31 May 2011

The bank reconciliation as at the 31 May 2011 was reported and accepted as follows:

Current Account	£7,215.98
Reserve Account	£154,537.26
Less Cheques outstanding	£3,090.47
Balance Carried forward as at 1.06.11	£158,662.77

11/1273 Income and Expenditure & Reserves Report for May 2011

The Council accepted the Income and Expenditure and reserves report for May 2011.

11/1274 NALC's Regional Conference £195

It was resolved to approve the cost of £195 for Cllr Lacey and Cllr Pointer to attend the regional NALC conference.

11/1275 Chairman's Training Course

It was resolved to approve the cost of £87 for Cllr Lacey, Cllr Bament and Cllr Parnaby to attend the Chairman's training course on 8 July 2011.

Grant Application from Brixworth Youth Foundation

This item was brought forward and discussed earlier on in the evening.

11/1276 Bills for Payment for June 2011

A schedule of payments, to be made in June 2011 was available to each member at the meeting.

It was resolved for the following accounts to be passed for payment; therefore the Chairman signed the schedule of payments.

Chq. No.	Minute No.	Payment To	Reason for Payment	£
4579		Groundsman	Groundman's Salary June 2011	1,108.06
4580		Clerk	Clerk's Salary June 2011	1,083.52
4581		P/Time Groundsman	P/T Groundsmans wages June 2011	268.00
4582		Litter Picker	Litter Picker wages June 2011	237.30
4583		Comm. Ctr Cleaner	Cleaner Comm. Centre wages June 2011	322.55
4584		HM R & Customs	PAYE & NI June 2011	754.43
4585		NCC	Pension Contribution - June 11	371.90
4586		Clerk	Postage & Clerks Allowance Apr - Jun 11	83.64
4587		Mr C Bament	Parish Councillor Expenses	11.20
4588		Mrs J Fitzgerald	Two months online survey	47.98
4589		ESPO	Stationery	83.71
4590		Lovell Hardware	Groundsman materials	103.13
4591		Euromec	Parts for mower	66.38
4592		Sage UK Ltd	Renewal Support Sage Instant Accounts	174.00
4593		Calico UK	Annual Charge - Website Domain Name	18.00
4594		E-on	Street Light maintenance Apr - Jun 11	38.24
4595		Wicksteed Leisure	Replacment chains for swings	73.80
4596		Chubb Fire	Annual Service of Fire Extinguishers - C/rooms	77.40
4597	11/1202	SLCC Enterprise Ltd	Regional SLCC Conference	78.00
4598	11/1207	Brixworth Bulletin	Printing & circulation - Annual Report & newsletter	350.00

4599	11/1242	May Gurney	Parish Councillor Name Badges	39.47
4600	11/1162	D Salisbury	Annual Grounds Maintenance	5,034.00
4601		NALC	Regional NALC conference	234.00
4602		AH Blason & Son	Fuel for tractor, mower & van - Repairs to Kubota	190.01
4603		Mr I Barratt	Chairmans Tel. Allowance Apr - mid May 11	20.00
4604		Mr M Lacey	Chairmans Tel. Allowance mid May - Jun 11	20.00
				<u>10,888.72</u>

11/1277 Internal Auditor's Report for the Year Ending 31 March 2011

The Clerk reported that the Internal Auditor had carried out the audit of the accounts, which was satisfactory.

A couple of advisory notes included continuing to review the Internal Controls and Effectiveness of Internal Audit, even though this will no longer be mandatory.

To review annually Standing Orders, Financial Regulations, Risk Assessment and Insurance early in the Financial year. It was noted that the Standing Orders, Financial Regulations and all council policies and documents are reviewed at the Annual general meeting in May. The risk assessment is considered by the committees throughout the year and agreed by the Council at the same time each year in January / February. The Council's Insurance renewal is due in June and is reviewed in April / May time.

Recreation and Amenities Development

11/1278 Damage to Ashway Playing Field Gate

The Clerk reported that she has sent a letter to the gentleman claiming for the costs for the repair to the gate, which he had damaged. Unfortunately the mobile number given is no longer available and he had not responded to any correspondence.

Highways and Environment

11/1279 To Accept Minutes of Meetings 7 June 2011

The Minutes of the Committee Meeting held on the 7 June 2011 having been previously distributed was accepted.

11/1280 Report on the Future of Public Transport

Cllr Parnaby reported briefly on the changes to the local bus service, which will not affect Brixworth.

Brixworth Neighbourhood Plan Working Group

11/1281 To Working Group Mandate

It was resolved to adopt the mandate for the Neighbourhood Plan working group which had been previously circulated to members. Mr R Chattaway and Dr P Jones were formally thanked for agreeing to join the group.

11/1282 Parish Councillor Surgeries Update

Cllr Nunn stated that there had been two visitors to the surgery in May. It was agreed that the surgeries need to be advertised more and that a large sign was needed for display on the day.

11/1283 Public Relations Plan

It was agreed to adopt the Public Relations Plan, which had been previously circulated to members.

Correspondence for discussion

11/1284 Letter from Scout Group – Planting of Trees

A letter had been received from the Scouts enquiring whether the Council had any land on which they could plant a number of trees. This was referred to the Recreation Committee.

11/1285 Letter from U3A – 10 August 2011 Meeting

The U3A has invited representatives from the Council to attend its August meeting. Cllr Ward agreed to attend.

NCC Library Review Stakeholder Consultation

This item was brought forward and discussed earlier on in the evening.

11/1286 NCC Minerals and Waste Development Framework – Draft Revised Development and Implementation Principles Supplementary Planning Document

This item was referred to the Planning Committee.

11/1287 Letter from Carter Jonas – Land Off Northampton Road, Brixworth

A letter had been received enquiring whether the Council wishes to meet with Carter Jonas, prior to the submission of the application for 150 houses. It was resolved not to accept this offer, but to wait until the planning application had been received.

11/1288 Correspondence for information only

The Chairman reported that the correspondence file was available for circulation.

11/1289 Date of Next Meetings

The next Full Council Meeting is to be held on 26 July 2011 in the Community Hall, Library/Community Centre. August meeting changed to 23 August 2011.

Urgent Matters For Report Only

11/1290 Brixworth Cricket Club V Lashings

The Chairman reported that he had been invited to attend the Brixworth v Lashings cricket match, in appreciation from the Cricket Club for the financial support recently received.

11/1291 SLCC/NALC Joint Event 23-24 June 2011

The Clerk gave a short report on the joint SLCC/NALC event, which she had attended.

There being no other business the meeting closed at 9.00pm

..... Chairman

Signed as a true record of the above meeting.

Dated 26 July 2011